

Global Technical Assistance Mechanism for Nutrition

Advice | Guidance | Expertise | Learning



GTAM Consultant Rosters for Nutrition in Emergencies technical areas

Identifying and recommending appropriate consultants to requesting countries facing a humanitarian situation and in need of support staff

REQUESTOR DETAILED PROCEDURE

Description of the GTAM Consultant Rosters:

The GTAM Consultant Rosters have a large pool of candidates in the following areas: CMAM, IYCF-E, Integrated nutrition interventions, Micronutrient supplementation in emergencies and Needs assessment and analysis for nutrition outcomes (SMART, IYCF-E, coverage surveys and qualitative assessments).

Vetting process is extensive and transparent, based on demonstrated technical capacities.

Candidates profiles ranges from Junior to Senior.

Candidates can be hired as consultants for up to 11.5 months (depending on personal availability and requestor needs).

Recommendation of potential candidates from GTAM Consultant Rosters is fast (approx. 3 working days).

Limits:

Entire hiring process is under the responsibility of the requestor; however a shorter desk review is undertaken instead of full advertising. Background check is not performed by the GTAM Consultant Rosters.

Costs:

Placing a request and receiving recommendation of candidates from the GTAM Consultant Rosters is free of charge.

The subsequent hiring process and fee negotiations are under the responsibility of the requestor.

► HOW TO PLACE A REQUEST FOR CONSULTANTS:

- Fill in the request form and send it with the consultancy ToRs to gtamroster@unicef.org.
- Note that all your usual interlocutors from the global level (Tech RRT, GNC, GNC HelpDesks, UNICEF HQs) can also receive your request; they will redirect it automatically to the GTAM Consultant Rosters Manager.
- The GTAM Consultant Rosters Manager will enter in contact with the requestor within **one working day** after placing the request to ask any additional information and to explain next steps.
- Within **3 working days** the GTAM Consultant Rosters Manager will write back to the requestor to recommend candidates for the position.
- A follow up of hiring process will be done with the requestor. During this follow up, a first satisfaction survey will be sent to the requestor to evaluate the perception of the service.
- If a candidate recommended has been hired, the GTAM Consultant Rosters Manager will ask the requestor to share staff evaluation upon completion of the consultancy.
- Finally, a second satisfaction survey will be addressed to the supervisor of the consultant In-country in order to evaluate the performances of the consultant (detailed questions complementary to the staff evaluation).

For more information write to gtamroster@unicef.org

